

Microsoft Teams vs Skype for Business: Comparison of Features

Updated: March 2021

| Skype for Business Online vs. Teams | Skype | Teams |
|---|-------|-------|
| Chat | | |
| Persistent Individual and Group Chat | X | X |
| Start a Chat with Individuals or Groups | X | X |
| Transition from Chat to a Call | X | X |
| Share a File in Chat | X | X |
| Share a File with Offline Participants | | X |
| Emojis, GIFs, and Memes | | X |
| Like and Acknowledge Chat Messages | | X |
| Persistent Conversations with Threaded Replies | | X |
| Praise Individuals and Teams | | X |
| Search for Files, Content, and People | | X |
| “@” Mention People and Groups | | X |
| File Management | | |
| Co-Author Auto-Saved and Auto-Versioned Files with Others | | X |
| OneDrive File Access and Management | | X |
| Group Shared File Access | | X |
| SharePoint Online File Access and Management | | X |
| Meetings | | |
| Schedule Meetings in Application | X | X |

| | | |
|--|---|---|
| Schedule Meetings from Outlook | X | X |
| Integrate with Outlook Calendar | X | X |
| View, Interact with Calendar Within Application | | X |
| Share Screen | X | X |
| Share Video | X | X |
| Blur Background on Video | | X |
| Live Captions | | X |
| In-Meeting Access to All Chat Features and Files | X | X |
| Persistent Chat Before, During, and After Meeting | | X |
| “@” Mention People and “like” Conversations | | X |
| Record and Share Meetings via Stream with Auto-Transcription | | X |
| Contacts | | |
| Create Individual and Group Contacts | X | X |
| Calls | | |
| Make, Forward, and Transfer calls | X | X |
| Mobile | | |
| Chat, Call, Share/Edit Files, and Meet via Mobile Device | X | X |
| Set ‘Quiet Hours’ | | X |
| Presence and Location | | |
| Share Presence and Location | X | X |
| Notifications | | |
| Desktop, web, mobile, audio, and visual notifications | X | X |
| Mute conversations | | X |

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|--|--|---|
| Application and BOTs Automation | | |
| Extensible with Tabs and Channels | | X |
| BOTs (Who, Polly, T-Bot, etc.) | | X |